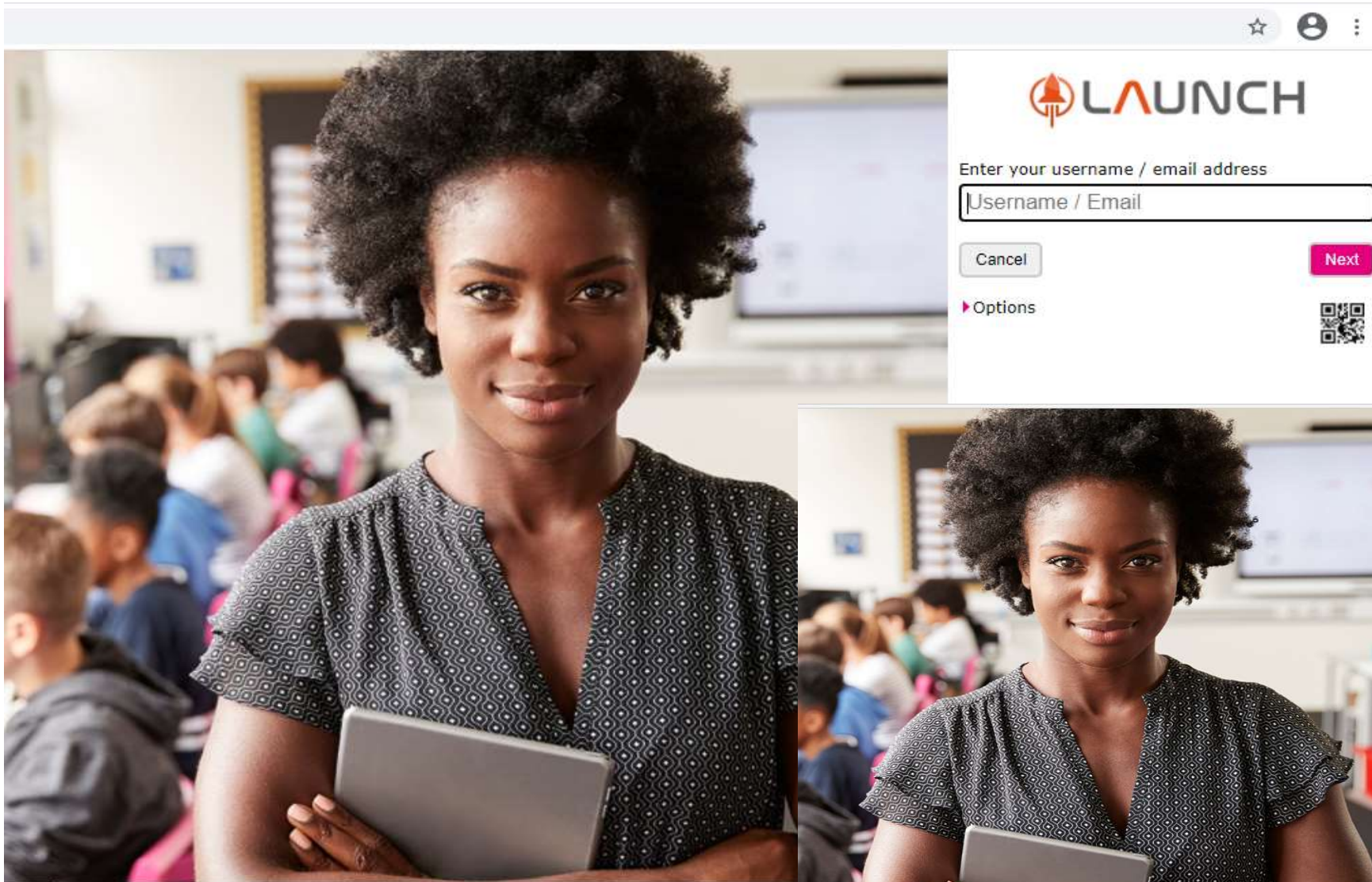




How to access and use Microsoft Teams

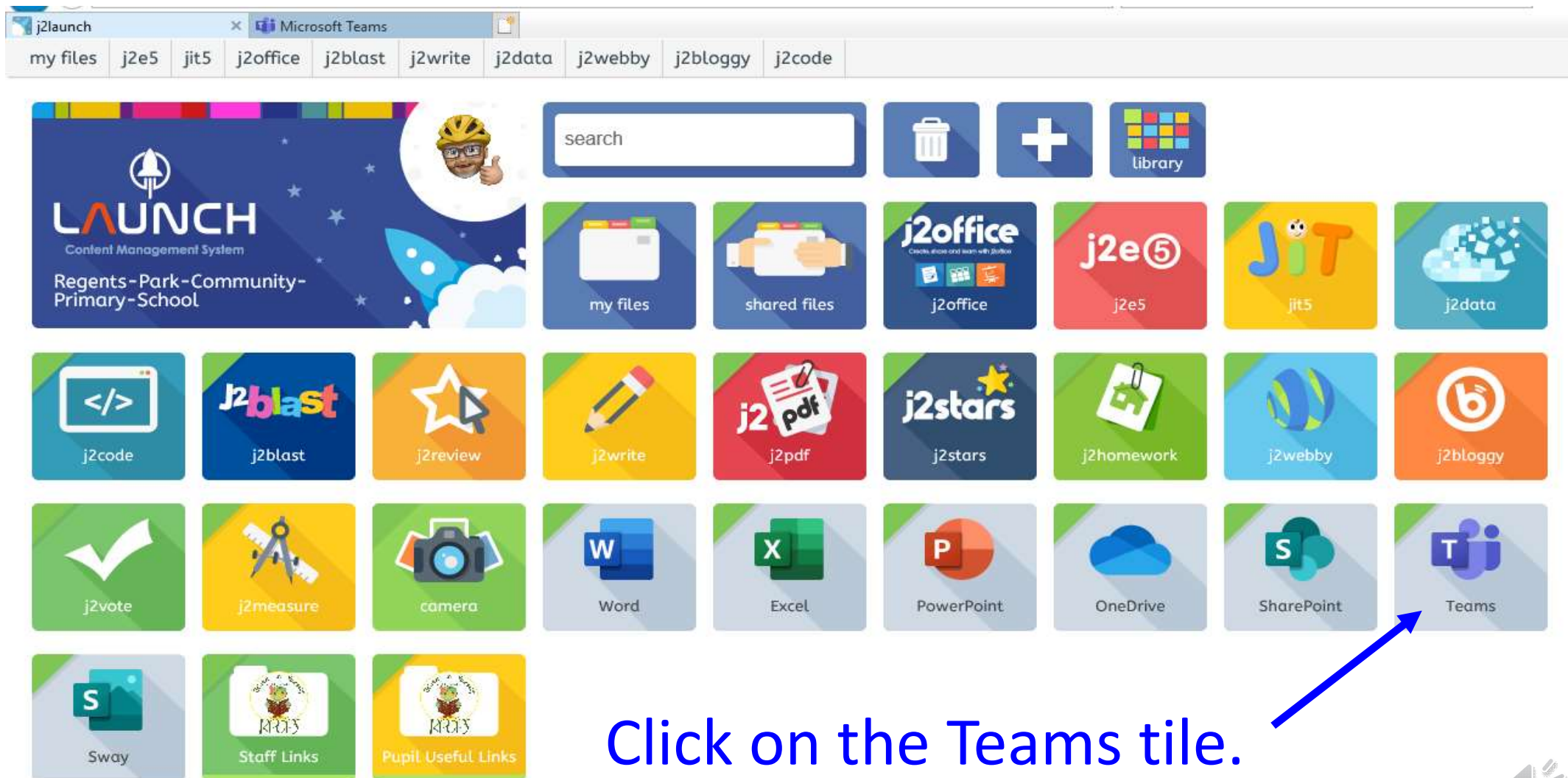


Miss N.Khan
January 2021



Login to BGFL 365

The image shows the LAUNCH login interface. At the top, the LAUNCH logo is displayed. Below it, the text "Enter your username / email address" is shown above a text input field containing "Username / Email". There are "Cancel" and "Next" buttons. Below the input field, there is a link for "Options" and a QR code. The bottom part of the interface shows the email address "yrasul@rgnlpark.bham.sch.uk" and the text "Enter your pincode". Below this is a grid of 12 icons representing numbers 1 through 9, 0, and an 'X' for backspace. There are also "Forgot Password", "Cancel", and "Login" buttons. A link for "Options" is at the bottom left.



Click on the Teams tile.



You can download the app to your computer, tablet or phone or alternatively use it via the web browser.

Microsoft Teams



Download the Teams desktop app
and stay better connected.

[Get the Windows app](#)

[Use the web app instead](#)

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A blue arrow points from the top right of the page towards the 'Get the Windows app' button.



 Microsoft Teams

Search

 Join or create team

 Activity

 Calendar

 Teams

 Assignments

...

 Apps

 Help



Teams

▼ Your teams



1K

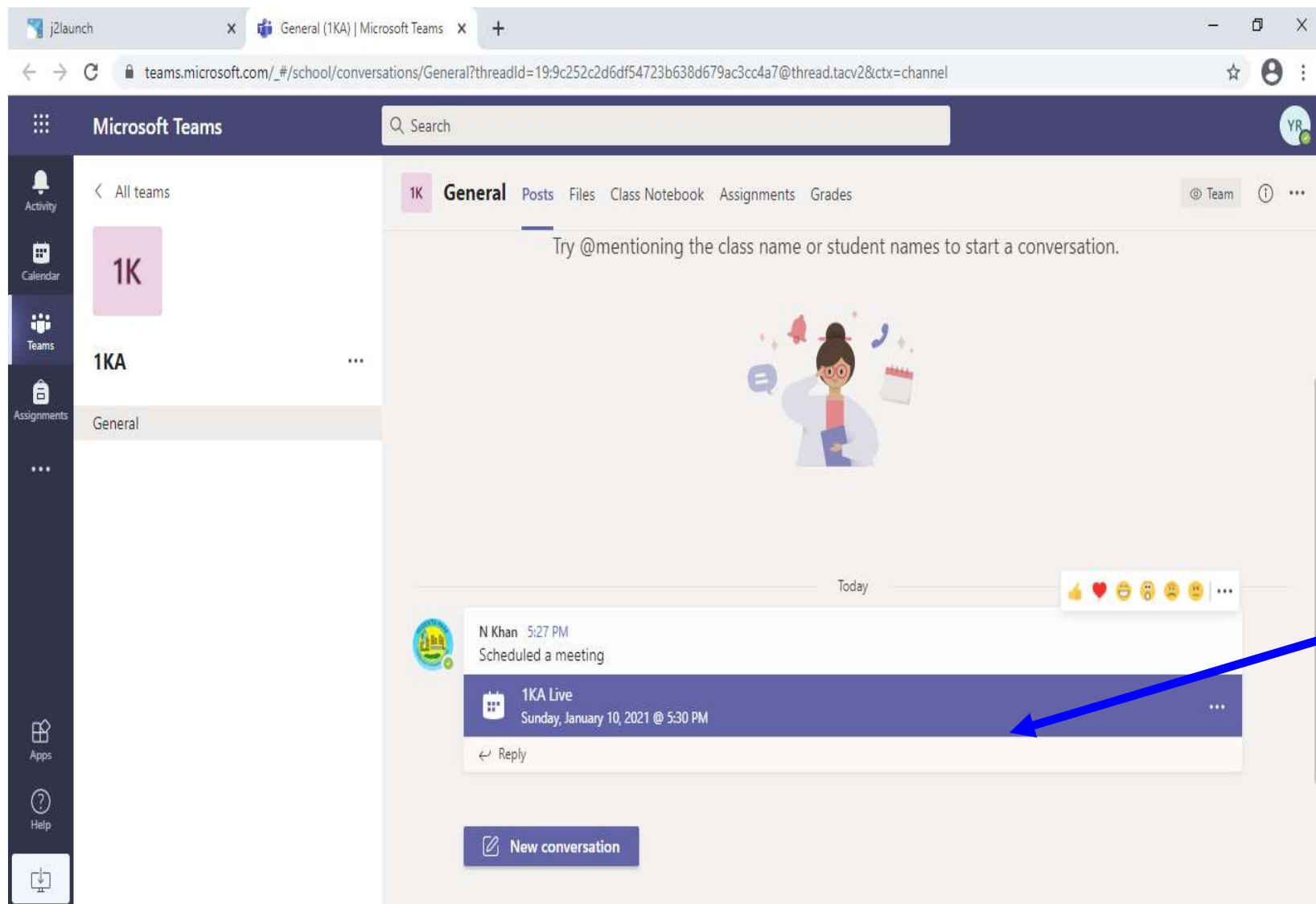
1KA

⋮

Your child will be assigned their class group. Click this to join the class.



Your child will be assigned their class group. Click this to join the class.



Your child's class teacher will schedule live meetings. Click on this link to view the meeting.



Microsoft Teams

1KA Live Chat Details

+ Add to calendar

January 10, 2021 5:30 PM - 6:00 PM

1KA > General

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

[Learn More](#) | [Meeting options](#)

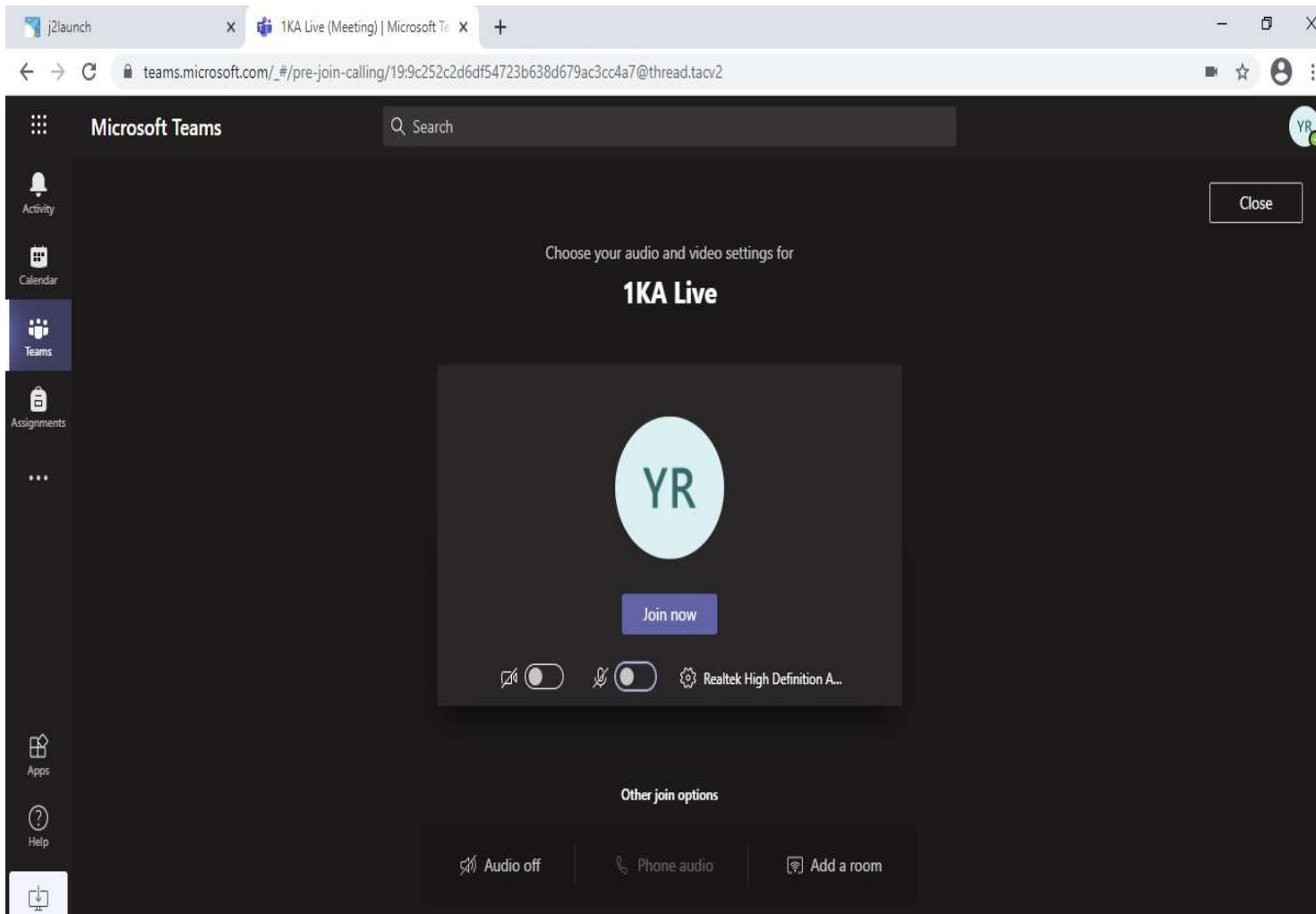
Join Close

Tracking

N Khan
Organizer

Click on 'Join' to start the meeting.





You will join the meeting and see the class teacher.

Turn your microphone and camera on to see and speak to the teacher.

The teacher may ask you to turn your microphone off when they are teaching you.



j2launch x (1) General (1KA) | Microsoft Teams x +

teams.microsoft.com/_#/school/conversations/General?threadId=19:9c252c2d6df54723b638d679ac3cc4a7@thread.tacv2&ctx=channel

Microsoft Teams

Search

Activity

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All teams

1K

1KA

General

General

Posts

Files

Class Notebook

Assignments

Grades

Team

N Khan 5:27 PM

Scheduled a meeting

1KA Live

Sunday, January 10, 2021 @ 5:30 PM

Reply

Assignments 5:37 PM

1KA Feedback

Due Jan 11

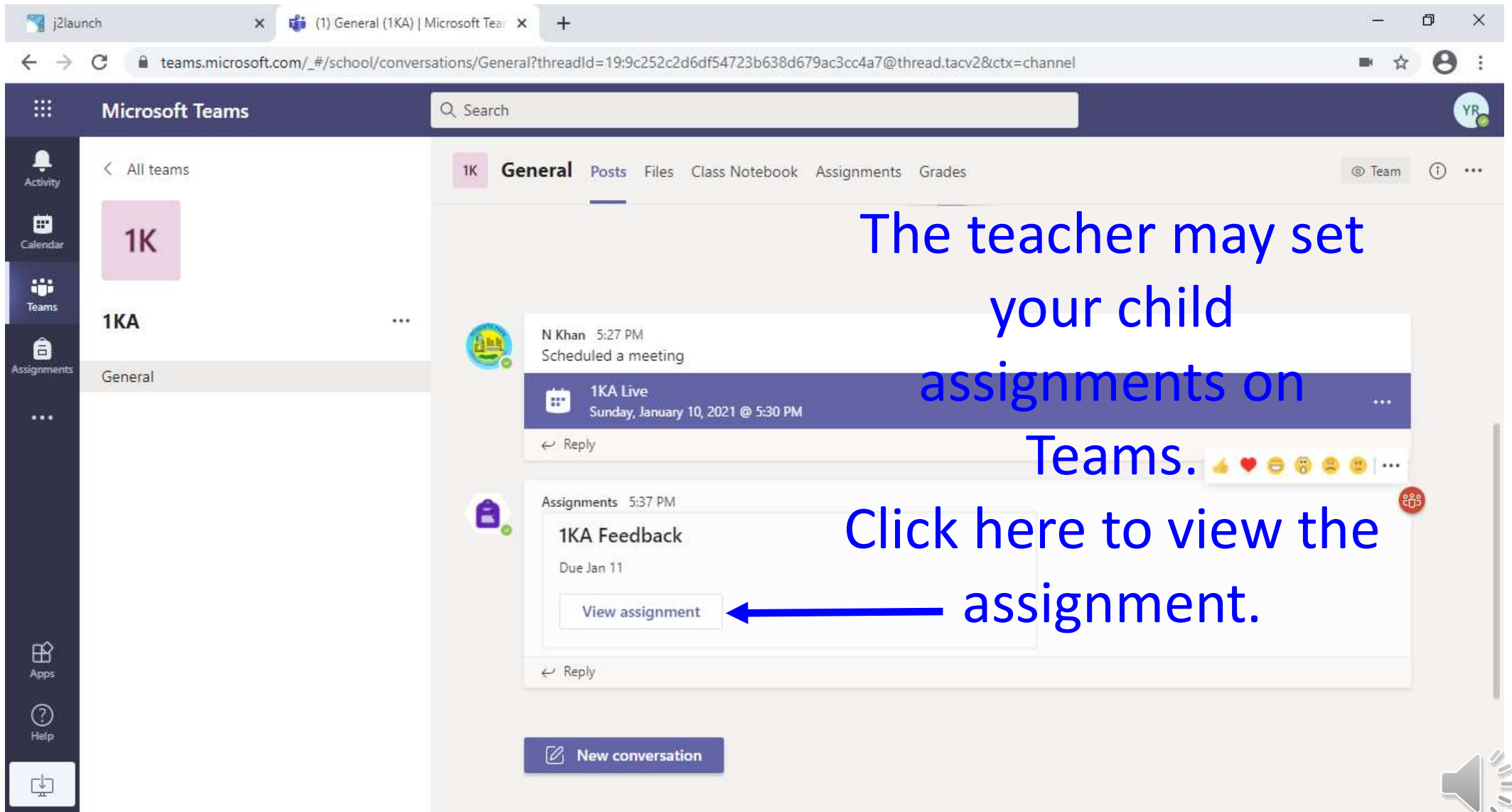
View assignment

Reply

New conversation

The teacher may set your child assignments on Teams.

Click here to view the assignment.



j2launch (1) General (1KA) | Microsoft Teams

teams.microsoft.com/_#/school/classroom/General?threadId=19:9c252c2d6df54723b638d679ac3cc4a7@thread.tacv2&ctx=channel

Microsoft Teams

Search

Activity Calendar Teams Assignments Apps Help

All teams

1K

1KA

General

General Posts Files Class Notebook Assignments Grades

Click the assignment.

1KA Feedback

Due tomorrow at 11:59 PM

Points
0 points possible

Instructions
Please fill this in

My work

1KA Feedback (1KA)



j2launch (1) General (1KA) | Microsoft Teams

teams.microsoft.com/_#/school/classroom/General?threadId=19:9c252c2d6df54723b638d679ac3cc4a7@thread.tacv2&ctx=channel

Microsoft Teams

1KA Feedback (1KA)

Close

1KA Feedback (1KA)

Hi Yaro, when you submit this form, the owner will be able to see your name and email address.

1. How was today's phonics lesson? 🗣️

☆☆☆☆

Submit

Submit your
assignment once
you have
completed it.

1KA Feedback (1KA)

1KA Feedback (1KA)

✓ Thanks!

Your response was submitted.

View results

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or to your PC/laptop

